



## WELCOME BACK TO THE BERKS HISTORY CENTER!

We are looking forward to getting back to what we do best: welcoming you to the Berks History Center to explore and discover your Berks History! The wellbeing of our visitors, volunteers, and staff is our top priority. The BHC team has been hard at work behind the scenes, reviewing the best available public health advice and preparing for your return.

Please note that our hours have changed. Public visitation hours for both the museum and library will be **Wednesday through Saturday from 9 AM to 3 PM**, and appointments are required. No walk-ins are permitted.

We also want you to know that face coverings will be required for the duration of your visit.

Prior to your visit to the Berks History Center, please review our new health and safety guidelines outlined below:

### HEALTH & SAFETY PROTOCOLS FOR LIBRARY VISITORS

- Please arrive at your scheduled appointment time. Arriving on time will help ensure maximum access for all of our visitors as well as everyone's safety.
- Visitors are required to wear a mask before entering and you will be expected to keep your face covered properly for the duration of the visit.
- Temperatures will be taken at the door.
- Please bring your own pencil and paper.
- Off-Street Parking is available next to the Henry Janssen Library building located at 160 Spring Street. Once you arrive, enter at the front of building only.
- A team member will check you in upon your arrival. Pay at the door if you are not a member - \$7 Adults, Students are free with ID
- We will ask that you wash your hands immediately upon arrival and then report to your assigned workstation. Our staff will have prepared for your visit ahead of time and your requested research materials will be readily available. The focus of your visit should be specific, we cannot accommodate browsing at this time.
- We ask that all staff, volunteers, and researchers wear gloves when using the card catalog.
- Please be sure to maintain proper social distancing which is a minimum of 6 feet
  - Members from the same household can stay together, otherwise please keep your distance from others as much as possible.

- The BHC team is taking extra precautions to ensure your health and safety. Computer stations and research tables will be cleaned and disinfected in between appointments.
- Hand sanitizer will be available on site, however we ask that you do not handle archival materials after using hand sanitizer as it may damage or degrade the collection.

## HEALTH & SAFETY PROTOCOLS FOR MUSEUM VISITORS

- Please arrive at your scheduled appointment time. Arriving on time will help ensure maximum access for all of our visitors as well as everyone's safety.
- Visitors are required to wear a mask before entering and you will be expected to keep your face covered properly for the duration of the visit.
- Temperatures will be taken at the door.
- Off Street Parking is available next to the Henry Janssen Library building located at 160 Spring Street. Street parking is available in the front of the building located at 940 Centre Ave. Once you arrive, please enter at front entrance of the building. If you require an accessible entrance, please let us know when you schedule your appointment and we will accommodate your needs.
- A team member will check you in upon your arrival. Pay at the door if you are not a member - \$4 Children, \$5 Seniors, \$7 Adults
- Please be sure to maintain proper social distancing which is a minimum of 6 feet
  - Members from the same household and party can stay together, otherwise please keep your distance from others as much as possible.
- The BHC team is taking extra precautions to ensure your health and safety. All public areas and commonly touched surfaces are cleaned and sanitized daily.
- Hand sanitizer will be available throughout the museum building.
- Please notice that all touch features in the museum have been removed or disabled and we ask that you try to touch as little as possible in the museum galleries and exhibits.
- Additionally, some museum exhibits and spaces are temporarily closed. The Hands on History Room is closed until further notice as is the Connor Auditorium.
- A suggested museum tour route will be provided upon your arrival. We have added wayfinding signs and directional aides throughout the building.
- Please note that our main staircases are closed. We ask that all museum visitors use the elevator to move between floors.
- The BHC Museum Store is closed. However, books and merchandise can be purchased upon request.

If for any reason you are sick or become ill before your appointment, we ask that you please cancel your appointment and stay home.

I understand and agree to adhere the above health and safety protocols during my visit to the Berks History Center.

To my knowledge, I have not been in direct contact with any persons who have tested positive for COVID-19.

---

Signature

---

Printed Name

---

Date